

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING MINUTES

Thursday, August 21, 2014 @ 7 PM
Conference Room – C117

FUTURE MEETINGS

September 18, 2013	Board Meeting – 7 pm
October 16, 2013	Board Meeting – 7 pm

Meeting called to order by BOE President Parmenter at 7:09 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT:

Tom Parmenter, President	X
Marcus Dean, Vice-President	X
Paul Cronk, District Clerk	X
Faith Roeske	absent
Sara Hatch	X

ADMINISTRATION PRESENT:

Ravo Root, Superintendent	X
Mike Dodge, High School Principal	X
Wendy Butler, PreK – 4 Principal/Curriculum Director	X
Thomas Ricketts, Business Manager	X
William Kelley, Guidance Counselor	absent

1. PRELIMINARY MATTERS/PUBLIC COMMENT - none

2. PROGRAMS/PRESENTATIONS - none

3. DISCUSSION/WORK SESSION

3.1 Administrators' Reports

- Principals - Wendy Butler and Mike Dodge both shared good news including a new program that includes students in Pre K – 8th grade. This programs uses good behavior tickets that all school staff have and can issue to a student who has displayed good or positive behavior. Tickets scan be submitted to win prizes through out the year.
- Mr. Dodge attended a training session on Common Core instruction.
- Over the summer months, teachers have received over 977 hours of staff development in a variety of areas. Teachers are displaying increasing amounts of confidence teaching Common Core course work.
- Some NYS assessments were received with good progress being noted. FCS is still classified as a "school in good standing".

3.2 Work Session - Review policy on Bill of Rights for Data Privacy and Security

The Parents Bill of Rights for Data privacy and Security was reviewed and discussed. This information is available in a variety of places including the FCS website. This Bill of rights insures that personal student information cannot be sold or released for commercial purposes and that parents have the right to inspect and review the complete contents of their child's education record.

3.3 Superintendent's Report

- Update on the Capital Project – several items were reviewed and discussed.
 - a. The current roof system was discussed along with two different roof system options that are being considered.
 - b. The asbestos removal plan was discussed including timing and safeness.

c. The new vestibule area for the elementary ramp entrance was discussed. This will reduce the amount of cold air that enters the building during heavy student traffic times.

d. The student drop off turnaround area includes a 24 ft. entry/exit with a 20 ft. radius in the middle, an 8 ft. wide parking lane, a 14 ft. wide driving lane and an 8 ft. wide sidewalk.

e. Cafeteria renovation was discussed with a larger food service area separated by food groups. Round tables with attached seating are being considered. Air conditioning will likely be installed as well to create a more comfortable environment.

f. A drawing of the new soccer/baseball/softball field was reviewed which included possible center field school emblem and lettering

g. Also reviewed were the plans to install the base for the new class gift of a bronze eagle to be located outside at the front of the school near the entrance to the auditorium.

- Mr. Root, Mr. Dodge and Dr. Butler attended a STEM Meeting that helped explain the process of creating our new STEM class room. The information received was very helpful.
- The new VOIP (voice over internet protocol) phone system has been installed and is operational. There are a few glitches to work out, but overall the system will better serve both students and staff.
- The new Board of Education handbook was reviewed. Information includes basic policies, timelines and procedural items.
- An advertisement has been posted for additional substitute bus drivers. More are needed.
- The WNYRIC School Employee Applicant Tracking Program was discussed as a replacement for the current job posting system. The WNYRIC system will make it easier for potential candidates to review open positions and where the majority of potential employees look for school job postings. It is a cost saving program reducing the number of expensive ads and better targets qualified applicants.

4. EXECUTIVE SESSION

4.1 Motion Dean, second Hatch to move into Executive Session at 7:58 pm.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

4.2 Motion Hatch, second Cronk for the board to move out of Executive Session at 8:30 pm and regular meeting resumed.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

5. BUSINESS/FINANCE:

5.1 Business Administrator's Report

Financial reports were provided and monthly cash summery was reviewed noting that they were contingent upon audit review.

- Mr. Ricketts reported that the external audit is completed with a possible presentation at the regular meeting in October.
- NYS reports are due September 1 along with NYS school aid claim forms.
- A report was provided and reviewed on the school lunch program, which is operating with a strong balance.

5.2 Motion Dean, second Hatch to approve the Treasurer's Reports for the months of June and July and to grant the authority to pay the necessary August bills with the Treasurer's Report to be presented at the September Board of Education meeting.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

6. **OTHER ITEMS:** The next regular meeting was re-scheduled to September 25.

7. CONSENT VOTE:

Motion Hatch, second Dean to approve the minutes of July 17, 2014 meeting.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

8. APPROVAL OF ADDENDUM:

8.1 Motion Cronk, second Hatch to add addendum 8.2 to the agenda of the August 21, 2014 meeting.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

8.2 Resolved:

That the Board of Education approve the 2014-2015 school tax warrant in the amount of \$ 2,334,736 effective September 1, 2014, and the tax collector is ordered to collect taxes through October 31, 2014. On November 1, 2014 all uncollected taxes will be returned to the County Treasurer.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

9. OLD BUSINESS - NONE

10. NEW BUSINESS

10.1 Motion Hatch, second Cronk to approve the following Cooperative Educational Services:

RESOLVED that the Board of Education of the **Fillmore Central School District** hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three – year period commencing on August 6, 2014 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$8,546.76 and authorizes 36-monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$237.41.

Be it further RESOLVED, that the Board of Education of the **Fillmore Central School District** hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

11. PERSONNEL

11.1 Motion Cronk, second Hatch to approve Desiree Lyman for the full time ELA 7-12 teaching position. Ms. Lyman’s three year tenure period will begin on September 2, 2014 and end on September 2, 2017. Ms. Lyman will earn a starting salary of \$37,500 in accordance with the Fillmore Teacher’s Contract.

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Desiree Lyman	Bachelors	ELA 7-12	7-12	ELA

Individual listed is fingerprinted and has full clearance for employment.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

11.2 Motion Hatch, second Dean to approve the following Non-Instructional Appointment:

NAME	POSITION	EFFECTIVE DATE
Sam Wolcott	Bus Driver	9/2/14

Individual listed is fingerprinted and has full clearance for employment.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

11.3 Motion Hatch, second Dean to approve the return to work of the following employee:

EMPLOYEE	POSITION	DATE EFFECTIVE	COMMENT
Lynn Chamberlain	Mechanic/Bus Driver	Retroactive 8/18/2014	No Restrictions

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

11.4 Motion Dean, second Hatch to approve the following substitute teacher appointments for 2014-2015:

NAME
Stacy Asbury
Sarah Austin
Patrick Barringer
Suzanne Beardsley
Cody Borden
Kaiden Bowers
Amanda Brenon
Bill Breuer
Gerald Brooks
Matt Brooks
Rebecca Buck
Melissa Cahill
Mike Campana
Robin Cool
Deanna Duvall
Molly Fleming
Cameron Gayford
Marcia Glossner
Justin Hinz
Marilyn Hinz
Miranda Hunter
Sara Lewis
Michelle Maripin
Lilly Milliman
Mike Raybuck
Karissa Redman

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

11.5 Motion Dean, second Hatch to approve the following substitute non-Instructional appointments for 2014-2015:

NAME
Char Banish
Lydia Beardsley
Carol Bliss
Dee Brown
Laura Duvall
Deb Jeffords
Sara Lewis
Joan MacEwan
Carole McGlynn
Karen Merriam
James Mitchell
Cathy Montesano
Karime Morley
Lisa Nary
Brynn (Potter) Jackson
Vickie Totslie
Julie Walter
Bobbie Jean Willgens
Cirrah Wolfer

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

11.6 Motion Hatch, second Dean to approve the following substitute Bus Driver appointments for 2014-2015:

NAME
Gerry Brown
Laverne Cronk
James Jeffords
Audrey Smith
Linda Worthington

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

11.7 Motion Cronk, second dean to approve the following substitute teacher appointment for June 2014 and the 2014-15 school year:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Bridgette Fagan	Masters	Literacy	PK-8	Any

Individual listed is fingerprinted and has full clearance for employment.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

12. CSE/CPSE RECOMMENDATIONS - NONE

13. EXECUTIVE SESSION - NONE

14. ADJOURNMENT

Motion Hatch, second Dean to adjourn the meeting. Meeting adjourned at 9:18 pm.

4 Ayes, 0 Nays, 1 absent (Roeske) Motion Carried

15. IMPORTANT DATES/INFORMATION

- **Teacher In-Service Days – August 25th – 27th**
- **First Day of School – September 2nd**